

Proposed fields to enable businesses to find relevant opportunities

Legend

| | | | |
|------------------------|-------------------------------------|---|---------|
| * Not required by CETA | CETA req't but can be on buyer site | CETA = Comprehensive Economic Trade Agreement | Y = yes |
| CETA requirement | | | N = no |

Taxonomy of tender details

| Category | Field | |
|--------------------------------------|--|--|
| Status | | CETA requires that opportunities be kept on the SPA for a certain time frame after the competition, so a status field will help suppliers filter; closed status applies after the deadline passes until the contract is awarded |
| | Active | buyer org is required to maintain for 3 years - CETA 19.15 |
| | Closed | |
| | Awarded?* | |
| | Publication date | |
| | Closing date and time | |
| Eligible locations from which to bid | Applicable trade agreement(s) | required by CETA to indicate that it applies, but more valuable to translate to eligible locations or geographic restrictions |
| | Eligible countries* | would need to map countries based on trade agreements |
| | Eligible provinces* | need to research policies of provinces and territories to find out if they have these requirements |
| | Eligible towns/cities* | need to research policies of municipalities to find out if they have these requirements |
| | | |
| Conditions to be met | Mandatory criteria | what makes a compliant bid |
| | | For the successful bidder e.g., CRA Business number for payment; GC only: security clearance; Canadian content requirements; would look to supplier research to see whether the distinction is useful for suppliers - these can be posted on the buyer's site but eligibility criteria can be a deal breaker so best to expose and enable filter on them |
| | Contract requirements | |
| Location of work | Fixed address* | e.g., construction site, goods delivery |
| | Flexible area* | e.g., National Capital Region - can do work elsewhere but need to visit for in-person meetings |
| | Remote option* | work can be done anywhere |
| | | |
| Nature of the opportunity | Supplier's Industry/sector* | Not sure this belongs in the taxonomy but wanted to flag the potential for mismatch between how a supplier describes their industry or sector and other descriptions |
| | UNSPC or GSIN codes for the opportunity* | need supplier research to investigate relevance of UNSPC, GSIN or other classification systems and codes for sectors to suppliers' searches |
| | Goods, services or construction* | Useful for filtering either UNSPC or other industry browse/lookup functionality |
| | Title | need to be displayed in results but not likely to be filter or browsing variable? |
| | Description | Could provide guidance on good titles and descriptions |
| | Options | Likely best included in the description |
| | | |
| Scale/scope | Est. contract \$ value* | |
| | Contract duration | Could be two fields: Contract start date and Contract end date |
| | Timing of contract | Start and end date would cover both these needs |
| Right type of request? | Early engagement* | no contract value associated with these, so they're not technically subject to trade agreements but useful to get wider exposure to suppliers. These are situations where opportunities that don't end in a contract but rather a short list of qualified suppliers to contact for future contracts |
| | Pre-qualification* | |
| | Contract opportunities* | Could be either open, selective or limited, I believe? |
| | | |
| Buyer org info | Buyer org | |
| | Contact name | |
| | Contact info | |
| Submission details | Submission address | |
| | Language(s) accepted | |
| | Link to buyer org opportunity | Need to give a warning if registration is required on buyer's site |
| Procurement info | Procurement method | open, selective, limited |

Content model

| Field title to display | Format of content in field | Example format | Display in search results? | Enable filtering on this field? | Enable sorting on this field? | Comments |
|---|--|---|----------------------------|---------------------------------|-------------------------------|---|
| Status | structured, 2-3 categories | Active, Closed, Awarded | Y | Y | N | Could also include "Awarded" status if possible in the future, with information about winning supplier and contract value |
| Publication date | month, day, year | Mar.. 21, 2019 | Y | Y | Y | |
| Closing date | month, day, year, time, time zone | Apr. 21, 2019, 12:00 p.m., Pacific Time | Y | Y | Y | |
| Trade agreement(s) | structured with all possible trade agreements to choose from | Comprehensive Economic Trade Agreement Canadian Free Trade Agreement Atlantic Procurement Agreement | N | N | N | |
| Eligible location(s) | for multiple countries, bulleted list in alphabetical order | - Armenia - Austria - Canada..... (etc) | Y | Y | Y | |
| | If limited to Canada: City/town(s), province(s) | Restricted to businesses in Ontario | Y | Y | Y | I've heard that these restrictions exist, but needs more research with provinces and territories |
| | If limited to Canada: City/town(s), province(s) | Restricted to businesses in Toronto, ON | Y | Y | Y | |
| Requirements | free text from buyer, bulleted list | needs research for sample requirements | Y | Y | N | |
| | | | | | | |
| | | | | | | |
| Location of work | free text from buyer, bulleted list | needs research for sample requirements | Y | Y | N | Not sure the distinction between compliant bids vs contract requirements (of the successful bidder) matters to suppliers when deciding whether to bid. They are all requirements they must meet at some point if they achieve their goal. |
| | site or delivery address | 213 Anytown Street Ottawa, ON L0B 3T0 | Y | Y | Y | |
| | city (if applicable), province (if applicable), country | Ottawa, ON, Canada OR Canada | Y | Y | Y | |
| | selectable indicator from buyer org | anywhere | Y | Y | N | if the work could be done remotely, would be great to have an indicator to filter on |
| needs further research with suppliers | needs further research with suppliers | needs further research with suppliers | N | Y | N | Needs more research in comparative analysis for how other sites handle this problem as well as supplier research |
| needs further research with suppliers | needs further research with suppliers | needs further research with suppliers | N | Y | N | Codes like UNSCP or GSIN are hard to use. Is there a smaller group of industry listings we could use in addition to UNSPC? Would be nice to search or filter by |
| needs further research with suppliers | needs further research with suppliers | needs further research with suppliers | N | Y | N | |
| Don't display field title, only the content of this field | free text from buyer | Comparative analysis has good examples | Y | N | N | |
| Description | free text from buyer | Comparative analysis has good examples | Y N | N N | N N | Could provide guidance on titles and descriptions to buyer orgs |
| Estimated contract value | dollar figure, rounded | \$50,000 | Y | Y | N | Could be min and max values - 2 fields |
| Contract start date | month, day, year | Sept. 21, 2019 | Y | N | N | |
| Contract end date | month, day, year | Jan.. 21, 2020 | Y | N | N | |
| Type of request | structured, three categories | Early engagement, Pre-qualification or Contract opportunity | Y | Y | N | Needs supplier research to find out importance of potential categories to them. Also needs more research to determine connection, if any, to procurement method of selective, limited and open. |
| Buyer organization | Name of Buyer Org incl. jurisdiction | Nova Scotia Department of Internal Services | Y | Y | Y | |
| Contact name | Name Title | False Name Procurement Officer | N | N | N | |
| Contact details | phone, email of the contact person | 739-284-2384 procurement.officer@buyerorg.ca | N | N | N | |
| Submission address | Mailing/delivery address | | N | N | N | |
| Language(s) accepted | Languages in alphabetical order, separated by commas (,) | English, French | N | N | N | |
| View full details | link | View full details | N | N | N | Needs to give a warning if registration is required before full details can be viewed on the buyer site |
| Procurement method | structured, three categories | Open, Selective, Limited | N | M | | |